

F O R W A R D P L A N

FOR THE PERIOD : 1 AUGUST 2013 TO 30 NOVEMBER 2013

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 AUGUST 2013 TO 30 NOVEMBER 2013**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Children in Care Pledge	Executive Board	3 October 2013
2	Waiver of Procurement Standing Orders for Contracted Services for Hear4u - Emotional and Wellbeing and Mental Health Services for Children and Young People	Executive Board	19 September 2013
3	Waiver of Procurement Standing Orders Contracted Services - The Missing From Home Care Service	Executive Board	19 September 2013
4	Drugs Strategy 2013-17	Executive Board	19 September 2013
5	Homelessness Strategy Review 2013 - 2018	Executive Board	5 September 2013
6	Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board	19 September 2013
7	Falls Strategy	Executive Board	19 September 2013
8	NHS Health Checks	Executive Board	3 October 2013
9	Waste Treatment Services	Executive Board	19 September 2013
10	Resource Recovery Contract	Executive Board	19 September 2013
11	Trading Standards Contract	Executive Board	5 September 2013
12	Liverpool City Region - Combined Authority Proposal	Executive Board	15 August 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Children in Care Pledge	Executive Board 3 October 2013	To endorse the revised Pledge which represents the commitments to children in care and care leavers on behalf of the Council and its partners in their role as Corporate Parents.	Children in care and care leavers will be consulted via the relevant social work teams; the Children in Care Council; the Participation Worker.	Children in Care Pledge 2009	Christine Taylor christine.taylor@halton.gov.uk
Waiver of Procurement Standing Orders for Contracted Services for Hear4u - Emotional and Wellbeing and Mental Health Services for Children and Young People	Executive Board 19 September 2013	To request the suspension of the relevant Procurement Standing Order(s) in respect of the contracted Hear4u Emotional Wellbeing and Mental Health Services for Children and Young People.	Any person wishing to make representations should do so in writing by 14 August 2013 to Julie Karmy, Integrated Commissioning Manager at Julie.karmy@halton.gov.uk	Equality Impact Assessment (2012) available from Contracts and Commissioning Team, Rutland House, Halton Lea, Runcorn	
Waiver of Procurement Standing	Executive Board 19 September	To request the suspension of the	Any person wishing	Equality Impact Assessment	

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Orders Contracted Services - The Missing From Home Care Service	2013	relevant Procurement Standing Order(s) in respect of the contracted Missing from Home and Care Services.	to make representations should do so in writing by 14 August 2013 to Clare Myring, Integrated Commissioning Manager on clare.myring@halton.gov.uk	(2012) available from the Contracts and Commissioning Team at Rutland House, Halton Lea, Runcorn	

Health and Adults Portfolio

Drugs Strategy 2013-17	Executive Board 19 September 2013	To adopt the Drugs Strategy for Halton 2013-17.	A copy of the consultation draft will be circulated to service users and carers who access substance misuse, external partners including the NHS, Job Centre Plus etc, for comment via established partnership structures such as the Safer Halton Partnership. A copy of the Strategy will also be	Halton Drugs Strategy 2013-17; Halton Drugs Strategy 2013-17 evidence paper consultation draft.	Paul McWade paul.mcwade@halton.gov.uk
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			<p>posted on the Council's website to invite members of the public to comment on the draft.</p> <p>Any person wishing to make representations should do so in writing to John Williams, Commissioning Manager, Halton Borough Council.</p>		
Homelessness Strategy Review 2013 - 2018	Executive Board 5 September 2013	Further consultation with Council Members will be conducted in July 2013 which will conclude the consultation process.	<p>Consultation with all partner agencies and stakeholders was conducted from October 2012 and will be finalised by July 2013.</p> <p>Representations received during the consultation period will be, where appropriate, incorporated into</p>	Halton Homelessness Strategy Review 2013-2018	<p>Patricia Preston</p> <p>patricia.preston@halton.gov.uk</p>

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			the final revised Strategy.		
Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board 19 September 2013	Development of the Joint Mental Health Commissioning Strategy 2013-18.	<p>Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement events. Local health and social care providers clinicians and other professionals will also be invited to comment.</p> <p>The consultation period will be set once the draft is available for comment in July 2013.</p>	Halton's Health and Wellbeing Strategy 2012-15 available from Liz Gladwyn at Runcorn Town Hall	Liz Gladwyn liz.gladwyn@halton.gov.uk
Falls Strategy	Executive Board 19 September 2013	To approve the Falls Strategy.	The Health and Wellbeing Board		Mark Holt mark.holt@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			and Health Policy and Performance Board will be consulted. All relevant organisations have been included in the consultation. In addition, discussions will take place between the Health and Adults Portfolio holder and the Strategic Director, Communities.		k
NHS Health Checks	Executive Board 3 October 2013	To approve the process and pathway for delivery of NHS Health Checks in Halton. From April 2013 local authorities have a statutory duty to implement Health Checks in their area.	<ol style="list-style-type: none"> 1) Halton Clinical Commissioning Group 2) Other local authorities via Champs network 3) Public Health England 4) Halton Health and Wellbeing Service 5) Local 	NHS Health Check Best Practice Guidance www.nhshealthcheck.nhs.uk	Eileen O'Meara

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Medical Committee</p> <p>6) GP Practices</p> <p>7) Halton Healthwatch</p> <p>8) Health Policy and Performance Board</p> <p>1 to 4 have been integral to the development of the process; GP practices will be consulted via surveys and via local clinical networks including the Local Medical Committee.</p> <p>A report on the NHS Health Checks will be presented to the Health PPB on 10 September 2013 and to Halton Healthwatch.</p>		

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>Any person wishing to make representations should do so in writing to Eileen O'Meara, Director of Public Health by 19 September 2013:</p> <p>eileen.omeara@halton.gov.uk</p>		

Environmental Sustainability Portfolio

Waste Treatment Services	Executive Board 19 September 2013	To approve a strategy for securing arrangements for the treatment or disposal of household waste for a period of up to 2017.	<p>Not Applicable.</p> <p>Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager Waste Management, Economy and</p>	Waste Treatment Services Tender Reports presented to Executive Board on 4 May 2012; and 28 March 2013.	<p>Jimmy Unsworth</p> <p>jimmy.unsworth@halton.gov.uk</p>
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			Environment, Runcorn Town Hall, by 1 July 2013.		
Resource Recovery Contract	Executive Board 19 September 2013	To approve delegation of part of the Council's waste disposal authority function as it relates to the procurement and management of a Resource Recovery Contract; to enter into an Inter Authority Agreement with the Merseyside Waste Disposal Authority; to approve the associated expenditure under the Resource Recovery Contract.	Not applicable. Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager, Waste Management, Economy and Environment, Runcorn Town Hall, by 1 July 2013.	Executive Board reports - Waste Management - The Next Steps 22 June 2006, 7 September 2006 and 21 September 2006; Waste Management 29 March 2007; Waste Management - Inter Authority Agreement and Action Plan 19 July 2007; Resource Recovery Contract 16 December 2010	Jimmy Unsworth jimmy.unsworth@halton.gov.uk

Community Safety Portfolio and Environmental Sustainability Portfolio

Trading Standards Contract	Executive Board 5 September 2013	The current Trading Standards Contract ends in November 2013 and a decision is	There is no formal consultation process.		Stephen Burrows
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		needed based on options proposed to either re-tender the contract or bring the service back in-house, and integrate with the Environmental Health Service.	Any person wishing to make representations should do so by contacting Steve Burrows (stephen.burrows@halton.gov.uk) or in writing at Runcorn Town Hall, Heath Road, Runcorn WA7 5TD by 1 August 2013.		

Leader's Portfolio

Liverpool City Region - Combined Authority Proposal	Executive Board 15 August 2013	To consider a proposal to establish a combined authority across the Liverpool City sub-region for consultation.	Constituent local authorities, Merseyside Integrated Transport Authority, representatives of the business community, service providers, delivery partners and any other regulatory or public bodies affected by this proposal. Any person wishing	Executive Board report 11 July 2013	Chief Executive
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			to make representations should do so in writing to David Parr, Chief Executive before 15 August 2013.		

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton